

## Pastoral Council Meeting Minutes - February 18, 2004

**Members Present:** Father Jim, Cindy Gettsy, Donna Proffitt, Berni Cornelius, Tom Grasberger, Jerry Robinson, Duane Taylor, Noel Eugenio, B.J. Jennings, Bob Jennings, Caitlynn Husz and Cindy Jennings.

Duane opened the meeting the Lord's Prayer and silent reflection.

Father Jim addressed the recent pastor changes at St. Michael's, St. Bridget's and the Cathedral due to Father Leonard's resignation. He requested our prayers for the parishioners of St. Michael's, St. Bridget's and the Cathedral during these times of transition.

Cindy announced that Berni has accepted the position of Pastoral Council Secretary for 2004/05. Cindy also re-iterated the need for a member of pastoral council to attend Redeemer's weekly staff meetings at least once a month. Due to current job commitments, Cindy is unable to attend on a regular basis and has requested for volunteers from Council. Berni attended the February 18 meeting and BJ has agreed to attend the staff meeting preceding the March 30 Pastoral Council meeting. Cindy reminded members that the March meeting date has been changed to Tuesday, March 30 at Tom Grasberger's home. Cindy also shared that she had received a thank-you note from Tri-Cities Work Camp for our financial contribution this past December.

Secretary's Report: Minutes from the November 2003 meeting were approved. Donna presented a summary of the Council's time and commitment report that was submitted to the Stewardship Committee (see attached). Berni will take the minutes of the March meeting due to Donna's absence.

### **Liaison Reports:**

**Christian Care** (Emmanuel Eugenio): Present in the meeting were Margaret Johnson, Evelyn Ryan, Kathy Carroll, Kathy Byrnes, Kathy Ritz, Chris Colville, Helen Blough. AIDS: Pat Peterson was working on youth education. The ministry was also involved in outreach during Christmas. BEREAVEMENT: BJ Jennings is coordinating meals for receptions after funerals. A bereavement support group is underway. MEALS: Sheila Gallagher and many volunteers are very committed when meals are needed on a weekly basis. OLDER ADULTS: There is a need to know what outside services are available for this group. The group is working on "family connection" where families could adopt an older adult, particularly those in nursing homes. PARISH NURSES: Kathy Carroll coordinated the flu shot clinic on Nov. 2. Blood pressure screenings are continuing on the second weekend of each month. A blood drive was held on Dec. 7. Health fair is scheduled for February 29. TRANSPORTATION: Linda Dean and other volunteers are very busy with this. VISITATION: Evelyn Ryan reported that Rose Marie Reiner is her co-chair. A liturgy workshop was very successful. They also gave out poinsettias at Christmastime. PUBLICITY: A brochure for Christian Care is underway. **Future Plans or Goals:** Margaret Johnson, Chris Colville and LeRoy Orie will explore BeFriender programs designed for teens

**Adult Faith Formation** (Jerry Robinson): Terry Colville reported on her attendance at the East Coast Conference. She passed out articles from Bill Huebsch in reference to Whole Community Catechesis. The article mentions strong connection with whole community and Christian households and other topics. "It's a movement not a program", Terry said. Five parishes spoke about what they are doing with Whole Community Catechesis. We have to ask ourselves what we would do with it. There are different models that we could use. There is a web site [www.harcourtreligion.com](http://www.harcourtreligion.com) where you can find information relating to this subject. We would still have adult education programs but we need to ask ourselves what the adult component would be if we took this approach. It was decided that "Question of the week" will be discussed at future meetings. Terry will mail group sheets to leaders for the Lenten Small Christian Communities on Tuesday, February 17th. There will be a leaders meeting before the Lenten groups start. No date has been set for this meeting. Terry is looking into prayer guides and other resources to use for the Lenten group meetings. The committee is considering handing out a Lenten pamphlet to each family containing daily Lenten prayers to help parishioners focus on Lent. They anticipate distributing them on Ash Wednesday and the first Sunday of Lent. There was discussion concerning the topics for Father Jim's CU on Tuesday. Terry ordered "Ash Wednesday". Others discussed were "Who Killed Jesus", "The Holy Spirit" and "The Death Penalty". **Future Plans or Goals:** The committee decided to invite Dr. Patricia Clement on Monday, March 29th from 7:00 PM to 9:00 PM for the discussion of the book "The Da Vinci Code". Dr. Clement is the Director of Ministry at the Church of the Epiphany. A flyer will be posted in the bulletin after dates are confirmed with Dr. Clement. If time allows the book "Angels and Demons" will also be discussed. AFF committee members are planning to attend the AFF workshop "Resources That Work" at Our Lady of Lourdes on February 23.

**Report from January Meeting Date:** Saints and Sinners: Have had two meetings to date and will meet again on 1/10. The program has been described as a positive, uplifting gathering of men with a format of prayer, food and discussion. About 12 men have attended each session. CU with Father Jim has been an interesting program. It was thought that more people might attend if sooner notice is given. They will try to advertise the topics in the Bulletin a week earlier. John DeGiorgio's fall program was considered a success. He has asked to do another in the Spring. Due to concerns of the Diocese, the committee will wait until his "paperwork" comes through, and proceed at that time. East Coast Conference: Will be held in Washington, DC from February 5th through the 8th. The Conference will stress formation for all ages. Several members of the committee expressed an interest to attend and should notify Terry as soon as possible and well before the 1/20 deadline. Some funds are available to defer the cost of the conference. The Program should help us to implement catechesis at Redeemer -- in whole or in part. Mike Patin, a dynamic and humorous speaker, will address Youth Leadership on February 10th and 11th. We have been encouraged to attend. The Stewardship Council will host a coffee for ministry coordinators on 1/21 at 7PM. Sister Cora Billings will be the featured speaker. Andy and Pat will attend on behalf of our committee, which has been re-named, The Adult Faith Formation Committee. **Future Plans or Goals:** Small Community Groups During Lent:

This program was initiated last year and we would like to see it continue. Each group would meet for 6 weeks in various homes in communities for about 1 1/2 hours per session and reflect on Lenten Scripture material, which will be provided by the church. Previous leaders and hosts will be contacted and asked if they would like to repeat. Terry should be notified of their decisions by no later than 1/12 so that this information might be available on the Commitment Form. The sessions would start around 2/25 and each host may decide the night of their meeting. The possibility of a "truth in fiction" one-night class/discussion on Dan Smith's The DaVinci Code has been considered. Pat Clement would lead this group. This will be discussed at a future time. A Catholic Book Club is also being considered. Terry will check out the web sight and give us more information at a later time.

**Communications** (Dawn Kelly): No meeting

**Community Life** (B. J. Jennings): Several things are upcoming: The Richmond River Dogs (Ice Hockey Team) is having a church night. Pat Byrne has tickets for this and she would like to have a good representation from Redeemer since this Team donates to our silent auction at the Bazaar. Feb. 14th is a "Night with Maynard" (music and snacks) for adults. Feb. 25th is the Lenten Simple Soup Supper; Feb. 28/29 is the Lenten project with pizzas furnished. March 20th is the potluck supper. All of these activities will be mentioned in the bulletin and sign up sheets will be available as usual. **Concerns or Needs:** The Coffee Ministry did not have a committee person at the meeting but the concern is that there are not enough volunteers for the 10 a.m. service. Pat wanted feedback for each committee regarding the Stewardship Fair. Did the committees feel it was successful for their ministry? The Kitchen Committee is STILL asking that leftovers NOT be put in the refrigerator! No one uses them and someone just has to throw them away later! **Future Plans or Goals:** Goals of this committee would be to have more people participate in the programs mentioned above.

**Finance Council** (Bob Jennings): 1) **Sound System;** No Update. 2) **Work Camp;** Paperwork has been submitted and will soon begin asking for volunteers (youth and adult). 3) **'GOOD NEWS' Article;** Chris distributed the article he wrote for the next parish newsletter, titled "Where Does Your Money Go?" 4) **Pastor's Report;** The roof of Genesis Hall commons (the flat portion) is leaking. A quote from Rich Rhoades estimates the replacement cost to be approximately \$22,500.00. Discussion was also held on potential fundraising efforts for the parish. 5) **Financials;** Financials were reviewed and found to be in good order. 6) **Other;** Fr. Jim and Sharon reported that the East Coast Conference they attended went very well. The emphasis in catechesis is taking a new direction, that of family-oriented religious education. Michael Patin was very well received through the two meetings held this week. He gave insight as to how to reach out to the parish youth through both parents and parishioners. Discussion was held on how to increase fire protection in light of the recent acts of arson on churches in this and nearby communities.

**January Meeting:** 1) **Haitian Nativity Set;** Wire instructions have been given to Sharon to take to the bank for the payment. The cost for six figures will be \$3,000. 2) **Purging of Parish Records;** Tabled until Summer 2004. 3) **Sound System;** This has not been addressed due to the activities surrounding Christmas and New Years. 4) **Rectory Roof and Gutters;** The rectory roof and gutters have been replaced. 5) **Sports Fee;** The men's basketball team share of the league fee has been paid by the team members. 6) **Long Range Planning;** No report. 7) **"GOOD NEWS" Article;** The next article from Finance Council will be in March issue and written by Chris Fallon and is tentatively titled "Where does your money go?" 8) **Youth Program;** Mike Patin is coming February 10-11, 2004 to address the leadership and youth on ways to "energize" the parish and prepare it for future generations. It has been proposed that money be allocated to get things moving on this initiative. This money WILL NOT be used for pizza, but will be used to attract speakers for youth, adults, and parish leadership. 9) **Pastor's Report;** See "youth Program" update. Finance Council has been asked to consider budgeting for at least one new TV for the parish. 10) **Letters from Bon Secours Hospital and Hospice;** Received nice letter from Bon Secours on personal donation from Finance Council members in memory of Ed Ceol. 11) **FINANCIALS;** Financials were reviewed and found to be in good order. 12) **Stewardship Request for Data;** Data was given to Mary to give to Stewardship for compliance with their request. 13) **FINAL NOTE;** "Mary's Madness" has returned for 2004 with a unique interpretation of why God created Virginia and Washington, D.C.

**Liturgy Planning** (Canova Peterson): At this point the full liturgy-planning group is not meeting. The arts and environment sub-committee; however, is proceeding full steam to implement the theme set by the full committee. We are fortunate to have a number of talented and committed artists in the parish and they are putting in a lot of effort to make our Lenten and Easter experience one to remember.

**January Meeting:** Preparations for Lent and Easter have begun. The theme to be developed for this year has been determined to be "A Journey of Hope and Mystery". The committee spent time studying the Lenten readings and then began brainstorming various ideas and methods for implementing the theme into the weekly mass schedule. 1/17/04 Meeting: The arts and environment group met in the worship space after mass to continue brainstorming methods of creating an artistic expression of the theme.

**Stewardship** (George Kraynak): The Stewardship meeting for Feb. will be the 3rd Tuesday, Feb. 17, 2004 instead of the usual 2nd Tuesday!! **Concerns or Needs:** We will review the ministry catalog input returns and review drafts for the catalog booklets.

**Welcoming** (Berni Cornelius): No meeting.

**Youth Ministry Advisory Council** (Tom Grasberger): Reviewed minutes of Junior/Senior Youth Council meeting. Continued to give consideration to the mission statement of the YMAC. **Concerns or Needs:** The council is putting together ideas for a web site for the YMAC. **Future Plans or Goals:** Mile Patin is scheduled to speak to parish leadership, parents and youth at 2 potluck dinners on February 10 and 11. Mike is a former director of youth services for diocese of New Orleans. He will bring a unique and interesting perspective to improving our youth programs. Father Jim came and gave the group a pep talk and pointed out how pivotal the group

was to the success of our youth program. He wanted to make sure that the group understood that they were not only there to deal with the day-to-day issues of the program but also needed to be forward thinkers and plan for the programs future success.

**Youth Report:** Caitlynn Husz reported that all members of the Youth Councils attended Mike Patin's presentation. She stated that his message was extremely well received by the youth of the parish and is excited that plans are underway to invite Mr. Patin back in the fall. Father Jim shared an email from Mr. Patin outlining his suggestions for moving forward with our vision and plans for the Youth Program. After reviewing his recommendations, the members of Pastoral Council support his recommendations and are committed to assisting with the implementation of his suggestions. However, the Pastoral Council believes that the Youth Ministry Advisory Council should be responsible for evaluating Mr. Patin's proposals and developing a plan for implementing the "vision."

**Pastor's Report:** Father Jim provided an update on the arson investigation into the area's Church fires and the steps Redeemer has taken to minimize its risk. Father Jim emphasized the need for keeping the Church secure and asked that all parishioners leaving the building in the evening to check that the doors are locked. Father Jim also shared that Ukrops is re-evaluating their grocery gift card program and should come out with a revised program sometime in the near future. In the meanwhile, Father Jim and the Finance Committee are still committed to allocate the earnings from the gift cards sales to Redeemer's Youth Program. Father Jim also brought to Council a proposal from the Redeemer staff for a pastoral council "formation advisor." This proposal is based on a recommendation in *Called to Serve: The Diocesan Guidelines for Pastoral Councils* for a person to be appointed to attend pastoral/executive council meetings and assist pastoral council with the annual retreat, prayer and formation at council meetings and visioning and planning. Father Jim provided each member with a copy of the proposal and requested that each member reflect on the proposal prior to the next meeting at which time the proposal will be discussed.

The next meeting will be **Tuesday** March 30, 2004 at the home of Tom Grasberger.

## Pastoral Council Meeting of March 30, 2004

In attendance: Father Jim Begley, Cindy Gettsy, Canova Peterson, Tom Grasberger, Jerry Robinson, Noel Eugenio, Caitlynn Husz, Dawn Kelly, Berni Cornelius, and Terri Colville.

Berni Cornelius acted as the recording secretary for the meeting.

Tom opened our meeting with a reading from the Bible, (John, Chapter 4). The group took turns sharing any concerns or wishes in prayer.

Cindy began with information on the Rice & Beans collections for Haiti. The weekend of Easter and one week after, there would be a box in the Commons to collect bags of rice and dried beans. These would be transported to Newport News/Norfolk area, where further transportation awaits.

Cindy brought the Formation Advisor Proposal up for a formal vote. Cindy, with Father Jim's assistance, explained the Proposal to Council members whom missed the initial proposal last month. Discussion revealed that the Advisor would have duties such as helping with the spiritual growth of the Pastoral Council at the retreat as well as part of each monthly meeting. The individual would be present at our meetings but not have a vote. Part of the Advisor's role would be to assist the Chairperson in the planning of meetings. The planning would be to help compliment the spiritual learning and growth we need as a Council with the business component as a Council. This would be a part time-stipend position. The Formation Advisor Proposal passed unanimously.

It was announced that the next meeting would be centered on the Budget for 2004-2005. Copies were distributed and members were asked to review it and come prepared to the next meeting with questions for Sharon, the Church Administrator.

The next agenda item: Canova Peterson addressed nominations for Pastoral Council.

- 1) The orientation meeting would be held April 18, after the 10a.m. Mass. All Council members were asked to attend or come by to welcome those interested in the Nomination process.
- 2) Currently there are 11 names for nomination. Elections will be held the end of May.
- 3) It was clarified that next years meetings would be held at 6:30 to allow time for the Council to eat dinner together.
- 4) Council's Retreat will be August 27&28, location is TBA.
- 5) Vice Chair will not be discerned at the Retreat but in the Fall.

Minutes from the February 18, 2004 Pastoral Council meeting were distributed and approved. Donna Proffitt had emailed advanced copies and any corrections had been made.

A "Whole Community Catechesis" discussion began; looking for more information from Terry Colville. Packets introducing the concept were passed to those who did not receive them to date. In the discussion key words were used such as Formation and education. Catechesis is beyond teaching. Many council members were asking questions: How are we going to get the parents there? What is the vision of how Community Catechesis can happen? Where is this already being done? How long have they been doing it? Much discussion was centered on the space and scheduling issues that exist currently. Terry reported that in the fall individuals where they practice Community Catechesis would attend and speak to introduce it to Redeemer.

A discussion about the FIRE program began asking if it compared to the concept of Whole Community Catechesis. Dr. Eugenio, Tom, and Terry regarding the alternative religious education program gave positive feedback. Dr. Eugenio and Tom gave perspectives from their personal involvement and Terry reported on the pleasant anecdotal responses she has encountered.

### Liaison Reports

Christian Formation ( Jerry Robinson): The Black Book which was passed out at the Ash Wednesday liturgies has been a success. The cost for 500 copies was \$420. Saints and Sinners will meet this Saturday. They are drawing about 15 men and the program is going well. There does not seem to be a need to budget money for this group. The Tuesday Morning Little Rock group is currently doing Women Listening to Women -- a departure from the Little Rock series. It is going well. Emily Bolling's Lenten Renewal program will meet this Saturday. To date, 50 people have registered. Terry presented last year's budget and we reviewed the line items. We will budget monies for the following programs: Catholic Updates (CU), the Blue

Book at Advent, and the purchase of one video for the Little Rock Scripture Studies. We have also allotted monies for a speaker, East Coast Conference and the Bishop Russell Institute. Last year's budget was approximately \$2700. We have requested \$4200 for the next year. We would like to do an "in-house" devotional for Lent next year with selected parishioners commenting/reflecting on the various readings. We will need to set up a sub-committee at some point to oversee this pursuit. The DaVinci Code book discussion is scheduled for Monday, March 29th from 7 to 9 PM. Dr. Patricia Clement will be the discussion leader. Bernadette is making a flyer to be distributed in the Bulletin on March 21. We will ask that people sign up so that we might provide refreshments.

Concerns or Needs: Future Plans or Goals: Terry advised that Bill Heusch will be coming to Redeemer in October to address the "Whole Community Catechesis." More information will follow.

Christian Care (Noel Eugenio) In attendance were Margaret Johnson, Helen Blough, Chris Colville, Emmanuel Eugenio, Sheila Gallagher, Pat Petersen, Kathy Ritz, Rosemary Ryan and Sharon Seifert. AIDS: Pat Petersen continues to lead this committee in Redeemer. There is a need for another liaison between Redeemer and the Diocesan AIDS Task Force. BEFRIENDERS: There are 3 new volunteers including 1 male. A talk on Spirituality and Healing by Mark Lane is being arranged. BEREAVEMENT: There are 25 volunteers to help with food during funeral receptions. Kathy Evans and Berni Cornelius will continue to oversee this. Bereavement Support Group is being thought of. MEALS: Sheila Gallagher mentioned that meals could be bought if there is not enough time to prepare. OLDER ADULTS: A telephone tree is being arranged. PARISH NURSES: The Health Fair on 2-29-04 with about 40 exhibitors was well attended. PUBLICITY: The Christian Care brochure is being prepared. Bulletin displays will be updated. TRANSPORTATION: Linda Dean and volunteers are very busy in this. VISITATION OF THE SICK: Rosemary Ryan heads this and continues to attend to the needs of our involved parishioners. Concerns or Needs: The 2004- 2005 Budget was reviewed for submission. Future Plans or Goals: BEFRIENDER PROGRAM FOR YOUTH. Resources on this will be obtained. Goals include assisting youth involved in accidents, concerns of suicide/ divorce of parents/ death of a relative, etc. This will be presented to the youth ministries

Communications (Dawn Kelly) Current Activities: nothing new. Concerns or Needs: Calendar: Future Plans or Goals: Communication: Dawn, reports she will no longer be working on the Good News.

Welcoming: (Berni Cornelius) Frank Gerlof is not continuing to Co-chair the committee and Ann Bevin needs assistance. Looking ahead to the coming year, Ann and Berni agreed that we would go back to four potlucks. Ann will be calling a meeting soon to continue with these plans. Berni has submitted calendar requests for the space.

Finance Committee ( Bob Jennings) No report submitted.

Junior/Senior Youth (Tom Grasberger) Youth Council nominations held on March 13 - 14, 2004 after all Masses. Movie night well received. Reviewed Youth Ministry Advisory Council mission statement. Future Plans or Goals: Council chose a council-sponsored event and chose a planning committee to handle the details. More information to follow.

Liturgy Planning (Canova Peterson) The Arts & Environment sub-committee continues implementing the Lenten theme.

Human Concerns (Duane Taylor): No meeting this month, next meeting scheduled fore April 15, 2004.

Youth Ministry Advisory Council (Tom Grasberger) Council developed their mission statement to guide their work and planning. Future Plans or Goals: Council will chose chair or co-chairs at their next meeting.

Father Jim:

- 1) Appreciates all the Church has done to help Holly Ridge a victim of Arson. A touching thank you letter was sent to the Parish for our financial contribution.
- 2) There will be new covers placed on the Fire Pulls. They are now tied to the Security system
- 3) Reports on the condition of his office after a Deer crashed through the glass embedding particles in the furniture. Insurance has taken care of the costs replacing the furniture.
- 4) Mike Patin is on the schedule to return and speak again regarding the youth. Leroy Orie is coordinating.

Reminder: Next Meeting Wednesday, April 28, 2004 at the Kraynak's Home.

Closing with a meditation of happy thoughts and Prayer for those in need.

## Pastoral Council Meeting of April 28, 2004

In attendance: Father Jim Begley, Cindy Gettsy, Canova Peterson, George Kraynak, Jerry Robinson, Caitlyn Husz, Donna Proffitt, Berni Cornelius, BJ Jennings, Bob Jennings, Kathy Ritz, and Sharon Phillips.

George opened the meeting with a discussion of how to pray a Novena. He provided members of the Council with copies of "Novena To The Divine Mercy" and spoke to the power of pray.

Sharon Phillips presented the 2004-2005 Budget to Pastoral Council. After review and discussion, the Council approved that the Budget for submission to the Bishop. Sharon also discussed the significant due to the discontinuation of Ukrop's grocery card sales. In an effort to offset some of this loss, Sharon presented a Script Program which offers a large selection of gift cards for retail, grocery, hardware, service stores etc. She requested that the PC members review the extensive list and check the businesses that they may have an interest in purchasing gift cards from. The lists should be returned to Sharon by Sunday, May 2, 2004.

Cindy announced Dawn Kelly's resignation from Pastoral Council. Cindy updated Council regarding the success of the Haiti Rice and Bean's Program. Approximately 500 pounds of rice and beans along with computers and medicine had been collected and sent to Haiti. Cindy encouraged Council members to show their support of Redeemer's youth by attending the Youth Breakfast Dinner on May 2. And lastly, Cindy reminded members that we would be called upon to assist with Stewardship Phone Calls next month. These are "reminder" calls to parishioners that did not return their Stewardship Forms.

Canova Peterson reported that an orientation meeting for PC nominees was held April 18. The meeting was attended by ten prospective candidates with six others parishioners responding that they are interested in running but were unable to attend. Canova encouraged all current Pastoral Council members to meet the candidates and share "council experiences" with them. Canova reminded the Council that the annual PC Retreat will be August 27-28 at Richmond Hill. Cost for each member will be \$40-55. Bernadette Harris will be facilitating.

Minutes from the March 30, 2004 Pastoral Council meeting were distributed at the meeting and approved.

Before Liaison Reports were given, Donna Proffitt inquired about the name change of the Christian Formation Committee to Adult Faith Formation. In the past, this committee had addressed both adult and children's formation. Donna asked what committee was now overseeing children/youth formation and religious education. Father Jim volunteered to follow-up with Terry Colville.

### Liaison Reports

Christian Care (Noel Eugenio): No report submitted.

Christian Formation (Jerry Robinson): The De-Bunking of the DaVinci Code session was discussed and deemed a success. Approximately 80 people attended and it was agreed that Pat Clement did a wonderful job. A similar session about the movie "The Passion" is being considered. The Women's Prayer Groups are in the process of meeting. To date the attendance has been low. They will be continued. Chris Malone advised that the Men's Prayer Group (Saint and Sinners) is coming together nicely. There is no real structure to this program yet the men are sharing their thoughts and experiences on work, relationships, etc. It is a group that is coming into its own. Due to the success of the Black Books, it was decided to order 100 White Books. They will not be passed out, but will be in a basket in the Commons for which a donation will be requested to cover the costs. **Future Plans or Goals:** Terry Colville passed out Chapter 1 of Bill's Heusch's Whole Community Catechesis and briefly explained the concept. It is a process and not a program -- a different way of looking at things. Eva Hall, from St. Gabriel's, will talk to the staff soon about St. Gabriel's conversion to this process. She will address our parish at liturgies on Mother's Day weekend advising how it is working at St. Gabriel's and what they've done.

Communications: (Dawn Kelly): No meeting this month. **Concerns or Needs:** Need new editor. **Future Plans or Goals:** New members from Commitment

Community Life (B.J. Jennings): Bernie Cornelius will be assisting Ann Bevan with the Welcoming Committee until a replacement is found for Frank Gerloff. Potluck dinners are being planned for the next church year. Church picnic is June 5th and the committee is busy planning this event. **Concerns or Needs:** The Coffee Ministry is still concerned about people not showing up to make coffee and also concerned that people are not turning the coffee pot off after 10:00 Mass, causing a potential fire hazard. The Easter Vigil Reception was very stressful for the Committee because people did not show up to help set up, at 3:30 food donations were not there as promised and folks had to be called to be reminded! And as always, there was not enough help to clean up afterwards! This is crucial since Genesis and Genesis Commons have to be readied for the Easter Sunday Masses! The kitchen continues to have "left over food" in the fridge and items left sitting out rather than being washed, dried and put away. Signs are posted but ignored. In general, many committees are experiencing lack of volunteer commitment in helping to set up, serve and clean up. **Future Plans or Goals:** Parish Picnic - June 5th will have an Old Fashioned Country Carnival Theme with lots of good food, games and more! Hopefully we will have enough volunteers to make this event a success and lots of fun for everyone, even the committee!

Finance (Bob Jennings): (1) Sound System: still adjusting the system; looking more like human error than technical error. (2) Long Range planning: no update. (3) Genesis Commons' Roof: currently is being repaired. (4) Safety Issues: smoke alarms are wired into the office alarm system; motion detectors are being installed. (5) NCS Envelope Service E-Giving: E-giving was presented to Finance Council for consideration. Parish would pay transaction fees. A company representative will be invited to come to a future meeting and discuss this in more detail. (6) Pastor's Report: Fr. Jim commented on new bishop and see a positive transition in store

for the diocese. (7) Budget: budget was distributed and reviewed again prior to sending to Parish Council. (8) Financials: Financials were not reviewed due to budget preparation and review. (9) Other: "Whole Community Catechesis" is a concept where not just the whole family, but the whole parish takes part in educating the youth and adults in church teachings

Social Justice (Duane Taylor): Ms. Lisa Seim spoke to us about getting involved in the Volunteer Emergency Families for Children Program. The ministry committee members felt that there would be enough interest in this ministry that we will invite Lisa back in the early fall to speak to the parish at large. **Ministry Updates: CARITAS** - looking for Redeemer to fill additional weeks, which we will decline at this time. **Christmas Gift Sharing** – no activity. **Employment Assistance** - asked those present to discern the gifts and talents of someone who may be qualified to help Dan Buyas lead this ministry if we don't get someone through stewardship. **Freedom House**-program has moved to the Salvation Army building. Fourth Monday ministry will continue. **Habitat for Humanity** - Teelo Rutledge is rethinking heading this ministry. We are going to pursue the Home Buy Five program with Virginia Supportive Housing. **Haiti** - response to requests for rice and beans was well responded to. Trips are resuming and we hope to visit Haiti after Christmas. Plans are also being considered for a possible trip in June as well as December. **Hanover Healthcare/Covenant Woods/Heritage Daybreak at Hanover** – no report. **Help** - no report. **Legislative Advocacy**- no report. **Loves and Fishes**- the next scheduled outreach is April 24th. **MCEF** - response to food pantry requests has been low. Kathy and Jayne Martin will look at getting grocery bags to distribute after the Masses the week before the collection. A list of the most needed items will be stapled to the bag. **Prison Ministry** - Bobby Jennings has been moved. The diocese has been made aware of this and Kathy will contact St. Timothy's to make sure they are aware. **Refugee Resettlement** - All families are continuing to progress in their adjustment to the Hanover area and American life. The Fun and Faith group will assist the Sohrab family with their move into their own home at the end of the month. **Sacred Heart Center** - Mary Ann will contact LeRoy about getting youth volunteers at the upcoming annual Health Fair and Carnival, as well as for summer activities. **Website Development** - no report. Kathy reminded everyone about the Chester Michael talk on April 18th at Shalom House, as well as the First Day of the Month seminars that Cathy Cawley is hosting on simplifying different aspects of your life. The current Just Faith group has been invited to join the Beyond Just Faith group meeting in Ashland upon their completion of the program. It is hopeful that a new group will be formed in the fall. The Crisis Pregnancy Center Walk is May 8th. Forms will be available on the Human Concerns Table. **Future Plans or Goals:** The diocese has requested the names of candidates that we feel might be suited to serve on the Catholic Campaign for Human Development Advisory Committee and on the Faith Works Virginia Campaign Team, which aims to educate the public on the issue of poverty housing and to assist local Habitat for Humanity affiliates build 100 homes by December 2007. Meeting dates for the next calendar year are July 22, 2004, October 28, 2004, January 27, 2005, and April 28, 2005.

Junior/Senior Youth (Tom Grasberger): The councils continued their planning activities for the council sponsored event as part of the closing picnic for Youth RE. The council plans to rent a moonwalk and has planned games and activities for the evening. The theme is a potluck breakfast dinner and game night. The event will take place from 5 pm until 8 pm on May 2.

Youth Ministry Advisory Council (Tom Grasberger): The council spent this meeting selecting co-chairs for the council. Frank Guinan and Alex Kulinowski are the new co-chairs. In addition, the group firmed up which members would serve on which of the 5 sub-committees. The next meeting will be spent in sub-committee meetings putting together future direction. The group also finalized its mission statement.

Liturgy Planning (Canova Peterson): The committee will be Recuperating for the rest of this church year. After returning the church environment to ordinary time after Pentecost, They will begin thinking of their fall work dealing with advent.

Stewardship (George Kraynak): By now we should have all received the Church Of the Redeemer Stewardship catalog for 2004. I ask that all households take a few minutes and discuss your gifts, then fill out the enclosed form and send it in as soon as you can. God Bless and Thank You.

Welcoming: (Berni Cornelius): No report submitted.

**Staff Meeting Report** (Canova Peterson): Eva Hall from St. Gabriel's spoke to Redeemer's staff this week on Whole Community Catechesis. She discussed the success of St. Gabriel's program as evident by the attendance at their monthly "feasts," approximately 800-1000 parishioners. Ms. Hall will be speaking to Redeemer parishioners at all the Masses on May 8 and 9.

**Youth Report:** Caitlyn Husz reported that the Youth Councils are planning an end of the year celebration for Junior and Senior for May 2. Elections for Junior and Senior Youth Councils are being held May 1-2. A retreat for members of the Youth Councils will be planned for sometime this summer after school is out.

**Pastor's Report:** Father Jim reported that the new bishop, Most Rev. Francis Xavier DiLorenzo will be installed on Monday, May 24, 2004 at the Cathedral of the Sacred Heart. Bishop DiLorenzo is known to be a moral theologian and a "people person." He also reported that the furniture in his office that had been damaged after a deer crashed through the glass has been replaced. Insurance covered of the costs replacing the furniture. Father Jim also shared that a security check of the Church had recently been completed and everything appears to be in order. Hanover County Sheriff's department continues to patrol the area. Bernie suggested Pastoral Council acknowledge the "extra" vigilance of the department with a thank you letter. BJ volunteered to write this letter and will have it at the next council meeting for members to sign.

Reminder: Next Meeting Wednesday, May 26, 2004 at 6:30 pm at the Proffitt's Home.

The meeting was closed with the Lord's Prayer.

## Pastoral Council Meeting of May 26, 2004

In attendance: Father Jim Begley, Cindy Gettsy, George Kraynak, Jerry Robinson, Donna Proffitt, Berni Cornelius, BJ Jennings, Bob Jennings, Tom Grasberger and Caitlyn Husz.

Donna opened our meeting with a reading from the Bible, (John, Chapter 17). The group then took turns sharing any concerns or wishes in prayer.

Cindy reminded members that June's meeting is scheduled for the 30<sup>th</sup> at Jerry Robinson's home. The meeting will begin at 6:30 p.m. followed by dinner and fellowship. Redeemer's staff and the newly elected Pastoral Council members are invited to attend. Cindy distributed Stewardship telephone call packets and asked that members return the completed packets to Church the weekend of June 5-6. Cindy announced that Donna will become the PC liaison for Christian Care and all the liaison assignments will remain the same. Vacancies on the Communications, Stewardship, Liturgy Planning and Welcoming Committees will need to be filled with the newly elected PC members. PC elections will be held June 5-6. Canova has requested that current PC members assist with the collection of ballots at whichever Mass they may be attending. The PC Retreat is scheduled for August 27-28 at Richmond Hill. Canova will be providing additional information at a future meeting. Cindy read a letter written by BJ to Hanover's Sheriff Cook, thanking him and his department for their dedication to keeping Hanover and especially our Church safe. The letter will be available for all PC members to sign outside of the Church's office.

Minutes from the April 28, 2004 Pastoral Council meeting were approved.

### Liaison Reports

Christian Care (Noel Eugenio): No report submitted.

Adult Faith Formation (Jerry Robinson): The Passion Program with Dennis Beaman will be held on May 18th at 7PM in Genesis Hall. Refreshments will include popcorn and soda. The AFF committee will sponsor the Duck Pond at the upcoming parish picnic. The Women's Prayer Group met on 5/1/04 with 4 in attendance. Lorraine Ross advised that all went well. **Future Plans or Goals:** Bill Huebsch has cancelled his October program with Redeemer on Whole Community Catechesis due to traveling restraints. While this program has yet to be defined, the parish staff met and set aside 4 "Faith at Home" weeks where all parish activities will be cancelled. Those dates include the weeks of October 24, 2004, December 5, 2004, February 6, 2005 and April 10, 2005. There will be assemblies meeting on Sunday, Monday or Wednesday, which will last about 2 hours. A meal will be provided. Additional information will be forthcoming. *Clarification from last meeting regarding Christian Formation Committee's name change to Adult Faith Formation (AFF):* Donna reported that Terry Colville explained that Christian Formation includes both AFF and Children's RE, but historically the Pastoral Council liaison only attended the monthly AFF meeting. The Children RE Committee meets as necessary and Terry Colville provides the Pastoral Council liaison with the minutes and any updates of these meetings.

Communications: No report submitted.

Community Life (B.J. Jennings): PARISH PICNIC - JUNE 5, 2004! Please sign up! Bring a side dish or dessert. Chicken, drinks, paper products, etc. will be furnished. Lots of activities and fun for all - especially the kids! The picnic committee has been working really hard on this project. PLEASE let's make a good showing and have fun. **Concerns or Needs:** See last month's report. **Future Plans or Goals:** My report from May will suffice for this month also.

Finance (Bob Jennings): No report submitted as of 5/25/05.

Social Justice (Duane Taylor): No meeting this month.

Junior/Senior Youth (Tom Grasberger): The councils spent the meeting finalizing plans for the event they sponsored as part of the Youth R.E. picnic.

Youth Ministry Advisory Council (Tom Grasberger): No report submitted as of 5/25/04

Liturgy Planning (Canova Peterson): No meeting this month.

Stewardship (George Kraynak): Last call for Stewardship commitment forms.

Welcoming: (Berni Cornelius): No report submitted.

**Staff Meeting Report** (Berni Cornelius): Terry Colville has mailed information explaining Whole Community Catechesis to all families with children currently enrolled in RE. This information will also be disseminated to the entire Parish via a bulletin insert. Staff completed the "Calendar" for 2004-2005 and it has been posted on the website. Stewardship forms have been mailed and follow-up calls are scheduled to start this week to those parishioners that did not return the forms.

**Youth Report:** Caitlyn Husz reported that the end of the year Youth Picnic was a success. It was well attended with over 100 youth participating. At this time, the Youth Liaison to the Pastoral Council has not been named.

**Pastor's Report:** Father Jim reported that he is quite impressed with the diocese's new bishop, Francis DiLorenzo. Father Jim described Bishop DiLorenzo as animated, friendly and confident. Bishop DiLorenzo plans to visit all parishes during the next few months. He is also interested in knowing how the parishes have responded to the challenges presented in the diocesan leadership statement, "We've Come this Far by Faith." Father Jim distributed copies of Redeemer's leadership statement and requested that all members read and reflect on the responses contained in this document. Sales of grocery and gift cards have increased in Father Jim announced that all the proceeds would be going to support youth programs. Gift cards for Home Depot, Lowes and BJ's will soon be available. Arson Update – motion/light detectors have been installed and yard signs publicizing the Church's alarm system have been placed by the front entrance. The roof on Genesis Hall has been replaced at a final cost of \$5300. Lastly, Father Jim announced that the Church might be the beneficiary of an Eagle Scout project. Four Boy Scouts are proposing to landscape the front driveway entrance to the Church as their Eagle Project. Father Jim has met with Ellen Schmidt and Lin Diacont to discuss the details of this project. He will provide us with additional information when available.

Reminder: Next Meeting Wednesday, June 30, 2004 at 6:30 pm at the Robinson's Home.

The meeting was closed with the Lord's Prayer.

All Parish Council members were in attendance with the company of Bernadette Harris, Father Jim Begley, and Kathy Ritz on behalf of the staff, and parishioner Cindy Jennings.

The meeting was opened with a reading from the Book of Samuel, by Tom Grasberger. Bernadette continued our Christian formation with a Scripture reading from Luke and leading us with small group discussion of the reading.

Bernadette Harris led a discussion following up with our Retreat. The feedback was positive. Topics to be shared with committee's include: The council's priority or focus will be on the youth, stewardship, growth, welcoming and assimilation. Several of the committee's that would benefit from the council's retreat had not met for the month. Plans were made to take copies of the brainstorming sheets ranking our priorities to committees.

Tom Grasberger contributed information about the Youth Advisory Committee focusing on 5 sub groups and at each of their meetings they have a single area highlighted, discussed and brainstorming for improvements and/or the future are offered.

Dave Worland reported the Stewardship meeting was September 21<sup>st</sup> where they followed up on the stewardship fair. It was fairly successful yet there were not as many people as usual actually signing up to volunteer. There is a need for volunteering. Much discussion has arisen within the committee and the church staff. Ideas that are being followed are: streamlining the stewardship book and contacting other Parishes for information on their success stories or feedback.

Jerry offered detail information about the little articles to be collected from all the Ministries at Redeemer. These articles will be compiled into a small meditation book for Lent. 46 articles are needed by the last day of October.

Additional Committee Reports were submitted to the Pastoral Council Web site and stand as submitted. Copies are attached at the end of these Minutes

Fr. Jim had Ellen update the council on the Scouts landscaping Eagle project. The project is to be completed in the spring with the winter used as a time to raise funds for supplies. The project is to help with the visuals as you drive into the Church parking lot between the driveway and the office buildings.

Fr. Jim reported on the success of the Priest luncheon at Redeemer and the Bishops focus for the future. Many of the items are in dealing with the finances of the Church and bringing in a better check and balance system for each Parish. Redeemer already has a system in place with an outside audit completed yearly.

Redeemer is getting closer to completing its Mortgage payments. Looking ahead the finance council may look to have an effort within the Church to pay it off by June '05 saving a possible \$12,000 from the original fiscal plan.

New business includes Jerry offering an idea brought to him by a Parishioner. The idea is to have active youth and their families help those in need with chores/repairs at home. The labor is available the question was how to find out who needs assistance and is there money to help finance materials. Kathy Ritz will work with Jerry and the Parishioner connecting them to the Youth Services Team that works in this ministry.

Bernadette Harris and Canova Peterson led the discernment process for the Vice Chair/Chair Elect Pastoral Council Position. Thoughtful discussion, prayer, and reflection led us to Tom Grasberger being elected. The council as a whole congratulates Tom and looks forward to his leadership.